



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 11th June 2019 @ 9.30 a.m.

Board Room Hamilton House

1	Apologies/Introductions	9.30 – 9.35
2	Review of Minutes from meeting held on the 9 th April 2019	A McCreddie 9.35 – 9.40
3	Review Summary of Actions & Matters Arising	All 9.40 – 9.55
4	Scenario / Lessons Learnt	Frances Conway 9.55 – 10.10
5	Review Terms of Reference	A McCreddie 10.10 – 10.20
6	Governance <ul style="list-style-type: none"> • Quality Report • Medicines Management (Verbal Update) • Health, Safety & Security Performance Report 	H Howman 10.20 – 10.30 F Price 10.30 – 10.35 A Kirk 10.35 – 10.45
7	Clinical Risk Register	H Howman 10.45 – 10.50
8	Information Governance Report	H Howman 10.50 – 10.55
9	Vaccination Action Plan	P Hair 10.55 - 11.05
	<i>Refreshment Break</i>	<i>11.05 – 11.15</i>
10	Learning From Deaths Annual Report	H Howman 11.15 - 11.20
11	Quality Assurance Report – Appraisal & Validation for GP's	N Cushen 11.20 – 11.25
12	Safeguarding Verbal Update	R Black 11.25 – 11.30

13	Policy Update	H Howman / D French 11.30 – 11.35
14	Environmental Management System	A Kirk 11.35 – 11.40
15	EU/Non EU Nationals	H Howman 11.40 – 11.45
16	CQUIN / Medical Devices Update	N Wright 11.45 – 11.50
17	IT Exceptions Report	C Coleman 11.50 – 11.55
18	IPACC Annual Report	T Lewis 11.55 – 12.10
19	For information Minutes of Meetings <ul style="list-style-type: none"> • Draft Health & Safety Committee – 18th April 2019 • Medicines Management Minutes – 16th May 2019 • Draft IPACC Minutes – 4th June 2019 • Medical Devices Minutes – 25th March 2019 • EMS Steering Group Minutes – 9th May 2019 • Governance Meeting – 15th May 2019 • Implementation Board Minutes - 23rd May 2019 	A McCreadie 12.10 – 12.15
20	A O B	All 12.15 – 12.30
	Date & Time of Next Meeting Tuesday, 13 th August 2019 @ 9.30 a.m., Board Room, Hamilton House	

CQC - Fundamental Standards	
Regulation	Standard
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 Key Lines of Enquiry
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED