



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 13th October 2020 @ 9.30 a.m.

Virtual Meeting via Zoom

			Fundamental Standard
1	Apologies / Introductions	A McCreddie 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	All	5,8,17
3	Review of Minutes from meeting held on the 11 th August 2020	A McCreddie 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	All 9.40 – 9.50	8,17
Patient Experience			
5	Communications/ Patient Engagement	R Dunn/ Clare Weller 9.50 – 10.05	8,17
6	Clinical Quality Report	S Leech 10.05 - 10.15	8,9,12,16,17, 19,20
7	Clinical and Quality Strategy Action Plan	P Benton 10.15 – 10.25	8,17
Patient Safety			
8	HR Quarterly Report	L Henderson 10.25 – 10.30	8,17,18
9	Pharmacy and Medicines Optimisation Quarterly Report	F Price 10.30– 10.35	8,9,12,17
10	Health & Safety Report & Appendix 1 Report of Incidents <ul style="list-style-type: none"> • Security & Resilience Update (Verbal) 	W Shepherd 10.35 – 10.45	8,12,13,15,17
11	Safeguarding Quarterly Report	R Black 10.45 – 10.50	8,12,13,17
12	TB Report	T Sutton 10.50 - 10.55	8,9,12,17
13	Mortality Report	S Leech 10.55 – 11.00	8,9,10,17
	<i>Refreshment Break</i>	<i>11.00 – 11.10</i>	
14	Information Governance Report	H Lewis 11.10 – 11.15	8,17

15	Risk Register & Risk Management Update Report <ul style="list-style-type: none"> • BAF & Risk Register Report Internal Audit Report • Incidents Complaints and Duty Of Candour Internal Audit Report 	H Lewis / P Benton 11.15 – 11.25	8,12,17,18
16	Policy Update	S Leech 11.25 – 11.30	8,17
Clinical Effectiveness			
17	CQC Update	P Benton 11.30 – 11.35	8,17
18	Research Annual Report	A Jennings 11.35 – 11.45	8,17
19	Audit Report	S Leech 11.45 – 11.50	8,17
20	Estates & Facilities Report	S Warner 11.50– 11.55	8,14,15,17
21	Medical Devices Report	N Wright 11.55 – 12.05	8,12,17
22	IT Exceptions Report	C Coleman 12.05 – 12.10	8,15,17
23	<u>For Noting Minutes of Meetings</u> <ul style="list-style-type: none"> ➤ Draft Minutes Mortality Review Meeting 15th September ➤ Draft Minutes Safeguarding Meeting 16th September ➤ Draft Minutes IPACC Meeting 1st September ➤ Medicines Management Meeting 20th August ➤ Caldicott & Information Governance 13th August ➤ Risk Management Meeting 20th August ➤ Risk Management Meeting 3rd September ➤ Health & Safety Minutes 14th July ➤ Health & Safety Minutes 13th August 	A McCreadie 12.10 - -12.15	8,17
24	AOB <ul style="list-style-type: none"> • Feedback on Insurance Market and increased risk to ECCH & Gov UK COVID-19 Insurance Report (J Vertigan) 	All 12.15.– 12.25	8,17
25	Evolve Signature Behaviours	All 12.25 – 12.30	8,17
	Date & Time of Next Meeting Tuesday, 8 th December 2020 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Zoom		

- CQC Fundamental Standards	
Regulation	Standard
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 Key Lines of Enquiry
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED