

Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

AGENDA

ECCH ASSURANCE FRAMEWORK BOARD

TUESDAY 3RD OCTOBER 2023, 9.30 AM – 1.00 PM

Conference Room, Hamilton House

Chair: John Niland

AGENDA ITEMS		LEAD	REPORT	CQC
GENERAL (9.30 – 10.00)				
1	Welcome and Introductions: Cheryl Jarvis, Organisational Development and Training Manager/ECCH Shareholder, attending to observe	J Niland	Verbal	8, 17
2	Apologies	J Niland		8, 17
3	Declaration of Conflict of Interest: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	Verbal	8, 17
4	Minutes	J Niland	Sign-Off	8, 17
5	Review Actions	J Niland	Review	8, 17
6	Report from the Chief Executive Officer	I Hutchison	Information	8, 17
COMMITTEE REPORTS (10.00 – 11.00)				
7	Quality Committee Report and discussion	J Thallon	Assurance	8, 17
8	Audit & Risk Committee Report and discussion	L Hoy	Assurance	8, 17
9	PPF Committee Report and discussion	T Cannell	Assurance	8, 17
10	Terms of Reference for the EPBS Board	S Berry	Approval	8, 17
Break 11.00				
ITEMS FOR ASSURANCE OR APPROVAL (11.15 - 12.50)				
11	Alkmaar Way Business Case	S Berry	Approval	8, 15, 17
12	Staff Survey Results	C Weller	Review	8, 17, 18
13	Chair Recruitment	I Hutchison	Update	8, 17, 18
14	Monitor (G6 Licence)	S Bragg	Approval	8, 17
15	Board Assurance Framework and Corporate Risk Register	L Notley	Approval	8, 17
16	IPC BAF	L Notley	Information	8, 17
17	Inclusive Leadership Pledge	D French	Decision	8, 17, 18

COMPASSION

ACTION

RESPECT

EVERYONE

WE LISTEN, WE LEARN, WE LEAD | MY ACCOUNTABILITY, MY RESPONSIBILITY
RESPECT OUR RESOURCES; PEOPLE, TIME, MONEY | WORK TOGETHER, ACHIEVE TOGETHER

18	Shareholder Report	S Bragg	Approval	8, 17
ITEMS OF ANY OTHER BUSINESS (12.50 – 13.00)				
19	Any Other Business and Close	All		8, 17

CQC - FUNDAMENTAL STANDARDS	
Regulation	Standard
Reg 5	Fit and proper persons: Directors
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper persons employed
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 KEY LINES OF ENQUIRY
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED