

AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 11th August 2020 @ 9.30 a.m.

Virtual Meeting via Zoom

			Fundamental Standard
1	Apologies / Introductions	A McCreadie 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	5,8,17
3	Review of Minutes from meeting held on the 9 th June 2020	A McCreadie 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	All 9.40 – 9.50	8,17
5	Review Terms of Reference	A McCreadie 9.55 – 10.00	8,17
Patient Ex	(perience		
6	Staff Story Minsmere Ward Medicine Management RCA Action Plan	L Ruthven/S Jenkins 10.00 - 10.10	8,9,17
7	Research Feedback	K Spence 10.10 – 10.20	8,9,17
8	Clinical Quality Report	S Leech 10.20 - 10.25	8,9,12,16,17, 19,20
9	IGC Annual Report	P Benton 10.25 – 10.30	8,17
Patient Sa	afety		
10	Clinical Effectiveness Quarterly Report	P Benton 10.30 -10.40	8,9,17
11	HR Quarterly Report	D French 10.40 – 10.45	8,17,18
12	Pharmacy and Medicines Optimisation Quarterly Reports	F Price 10.45 – 10.50	8,9,12,17
13	Health & Safety Report • Security & Resilience Update (Verbal)	W Shepherd 10.50 – 10.55	8,12,13,15,17
14	Safeguarding Quarterly Report	R Black 10.55 – 11.00	8,12,13,17
	Refreshment Break	11.00 - 11.10	

16Information Governance ReportH Lewis 11.15 - 11.2017Risk Register • IPC Board Assurance FrameworkH Lewis / P Benton 11.20 - 11.3018Policy UpdateS Leech 11.30 - 11.3519Claims ReportA Jennings 11.45 - 11.40CQC Update20CQC UpdateP Benton 11.40 - 11.4521Practice Education & Workforce DevelopmentH Lewis / A Jennings 11.50 - 11.5522Audit ReportS Leech 11.50 - 11.5523Estates & Facilities ReportS Warner 11.50 - 11.5524IT Exceptions ReportC Coleman 12.05 - 12.0525	8,9,10,17
17 • IPC Board Assurance Framework 11.20 - 11.30 18 Policy Update S Leech 19 Claims Report A Jennings 19 Claims Report A Jennings 20 CQC Update I1.40 - 11.45 21 Practice Education & Workforce Development Heewis / A Jennings 21 Practice Education & Workforce Development Heewis / A Jennings 22 Audit Report S Leech 23 Estates & Facilities Report S Leech 24 IT Exceptions Report C Coleman 25 Approved Health & Safety Committee 16 th April 2020 A Approved Health & Safety Committee 14 th May 2020 25 Approved Health & Safety Committee 14 th May 2020 A McCreadie 26 AOB Draft Minutes Safeguarding Meeting 17 th June 2020. All	8,17
18 Policy Update 11.30 - 11.35 19 Claims Report A Jennings 11.35 - 11.40 Claims Report 20 CQC Update PBenton 11.40 - 11.45 21 Practice Education & Workforce Development H Lewis / A Jennings 11.45 - 11.50 22 Audit Report S Leech 11.50 - 11.55 23 Estates & Facilities Report S Warner 11.55 - 12.05 24 IT Exceptions Report C Coleman 12.05 - 12.10 For Noting Minutes of Meetings	8,12,17,18
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Date & Time of Next Meeting	
Tuesday, 13 th October 2020 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Zoom	

- CQC Fundamental Standards					
Regulation	Standard				
Reg 5	Fit and proper person				
Reg 8	General				
Reg 9	Person-centred care				
Reg 10	Dignity and respect				
Reg 11	Consent				
Reg 12	Safety				
Reg 13	Safeguarding from abuse				
Reg 14	Food and drink				
Reg 15	Premises and equipment				
Reg 16	Complaints				
Reg 17	Good governance				
Reg 18	Staffing				
Reg 19	Fit and proper staff				
Reg 20	Duty of candour				
Reg 20a	Display of ratings				

5 Key	/ Lines	of End	quiry
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SAFE

EFFECTIVE

CARING

RESPONSIVE WELL-LED