



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 11th August 2020 @ 9.30 a.m.

Virtual Meeting via Zoom

			Fundamental Standard
1	Apologies / Introductions	A McCreadie 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	All	5,8,17
3	Review of Minutes from meeting held on the 9 th June 2020	A McCreadie 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	All 9.40 – 9.50	8,17
5	Review Terms of Reference	A McCreadie 9.55 – 10.00	8,17
Patient Experience			
6	Staff Story Minsmere Ward Medicine Management RCA Action Plan	L Ruthven/S Jenkins 10.00 - 10.10	8,9,17
7	Research Feedback	K Spence 10.10 – 10.20	8,9,17
8	Clinical Quality Report	S Leech 10.20 - 10.25	8,9,12,16,17, 19,20
9	IGC Annual Report	P Benton 10.25 – 10.30	8,17
Patient Safety			
10	Clinical Effectiveness Quarterly Report	P Benton 10.30 -10.40	8,9,17
11	HR Quarterly Report	D French 10.40 – 10.45	8,17,18
12	Pharmacy and Medicines Optimisation Quarterly Reports	F Price 10.45 – 10.50	8,9,12,17
13	Health & Safety Report <ul style="list-style-type: none"> • Security & Resilience Update (Verbal) 	W Shepherd 10.50 – 10.55	8,12,13,15,17
14	Safeguarding Quarterly Report	R Black 10.55 – 11.00	8,12,13,17
	<i>Refreshment Break</i>	<i>11.00 – 11.10</i>	

15	Mortality Report	S Leech 11.10— 11.15	8,9,10,17
16	Information Governance Report	H Lewis 11.15 - 11.20	8,17
17	Risk Register <ul style="list-style-type: none"> • IPC Board Assurance Framework 	H Lewis / P Benton 11.20 – 11.30	8,12,17,18
18	Policy Update	S Leech 11.30 – 11.35	8,17
19	Claims Report	A Jennings 11.35 – 11.40	8,17
Clinical Effectiveness			
20	CQC Update	P Benton 11.40 – 11.45	8,17
21	Practice Education & Workforce Development	H Lewis / A Jennings 11.45 – 11.50	8,17,19
22	Audit Report	S Leech 11.50 – 11.55	8,17
23	Estates & Facilities Report	S Warner 11.55 – 12.05	8,14,15,17
24	IT Exceptions Report	C Coleman 12.05.- 12.10	8,15,17
25	<u>For Noting Minutes of Meetings</u> <ul style="list-style-type: none"> ⤴ Draft Caldicott/Information Governance 11th June 2020 ⤴ Draft Medicines Management 2nd July 2020 ⤴ Approved Health & Safety Committee 16th April 2020 ⤴ Approved Health & Safety Committee 14th May 2020 ⤴ Draft Risk Management Meeting 2nd July 2020 ⤴ Draft Minutes Mortality Review 21st July 2020 ⤴ Draft Minutes Safeguarding Meeting 17th June 2020- 	A McCreadie 12.10 - -12.15	8,17
26	AOB	All 12.15.– 12.25	8,17
27	Evolve Signature Behaviours	All 12.25 – 12.30	8,17
	Date & Time of Next Meeting		
	Tuesday, 13 th October 2020 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Zoom		

- CQC Fundamental Standards	
Regulation	Standard
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 Key Lines of Enquiry
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED