



## AGENDA

### INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 8<sup>th</sup> October 2019 @ 9.30 a.m.

Board Room Hamilton House

			Fundamental Standard
1	Apologies / Introductions	<b>A McCreadie</b> 9.30 – 9.35	8,17
2	Review of Minutes from meeting held on the 13 <sup>th</sup> August 2019	<b>A McCreadie</b> 9.35 – 9.40	8,17
3	Review Summary of Actions & Matters Arising	<b>All</b> 9.40 – 9.55	8,17
4	Patient Story	<b>Daniella Farthing</b> 9.55 - 10.10	8,9,17
5	Governance <ul style="list-style-type: none"> <li>• Quality Report</li> <li>• HR Report</li> <li>• Medicines Management Quarterly Report</li> <li>• Health, Safety &amp; Security Performance Report</li> <li>• Security &amp; Resilience Update (Verbal)</li> </ul>	<b>S Leech</b> 10.10. – 10.20 <b>L Henderson</b> 10.20 – 10.30 <b>N Cushen</b> 10.30 -10.40 <b>W Shepherd</b> 10.40 – 10.50 <b>W Shepherd</b> 10.50 – 10.55	8,12,16,17
6	Clinical Risk Register	<b>S Leech</b> 10.55 – 11.00	8,12,17,18
7	CQC Presentation	<b>N Cushen</b> 11.00 – 11.10	8,17
8	Information Governance Report	<b>H Howman</b> 11.10 – 11.15	8,17
	<i>Refreshment Break</i>	11.15 – 11.25	
9	Vaccination Update	<b>P Hair</b> 11.25 – 11.30	8,12,17,19

10	Quality Team Restructure	<b>N Cushen</b> 11.30 – 11.35	8,17,18
11	Safeguarding Quarterly Report	<b>A Jennings</b> 11.35 – 11.40	8,12,17
12	Audit & Research Report	<b>A Jennings</b> 11.40 – 11.45	8,17
13	Policy Update	<b>S Leech</b> 11.45 – 11.50	8,17
14	Estates & Facilities Report	<b>S Warner</b> 11.50 – 11.55	8,15,17
15	Change Makers (EMS) Report	<b>A Jennings</b> 11.55 – 12.00	8,14,15,17
16	CQUIN / Medical Devices Update	<b>N Wright</b> 12.00 – 12.05	8,15,17
17	IT Exceptions Report	<b>C Coleman</b> 12.05 – 12.10	8,15,17
18	<p>For information:</p> <p><u>Minutes of Meetings</u></p> <ul style="list-style-type: none"> <li>⤴ Draft IPACC 3<sup>rd</sup> September 2019</li> <li>⤴ Draft Caldicott/Information Governance 11<sup>th</sup> September 2019</li> <li>⤴ Draft Medicines Management 5<sup>th</sup> September 2019</li> <li>⤴ Medical Devices Meeting 22<sup>nd</sup> July 2019</li> <li>⤴ Draft Health &amp; Safety Committee 15<sup>th</sup> August 2019</li> <li>⤴ Change Makers (EMS) Minutes 4<sup>th</sup> September 2019</li> <li>⤴ Governance Minutes 18<sup>th</sup> September 2019</li> <li>⤴ Audit &amp; Research Minutes 10<sup>th</sup> September 2019</li> </ul> <p><u>For Noting:</u></p> <ul style="list-style-type: none"> <li>⤴ Emergency Preparedness, Resilience and Response (EPRR) Core Standards</li> </ul>	<b>A McCreadie</b> 12.10 – 12.15	8,17
19	AOB	<b>All</b> 12.15 – 12.30	8,17
	Date & Time of Next Meeting		
	Tuesday, 10 <sup>th</sup> December 2019 @ 9.30 a.m., Conference Room, Hamilton House		



<b>- CQC Fundamental Standards</b>	
<b>Regulation</b>	<b>Standard</b>
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

<b>5 Key Lines of Enquiry</b>
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED