



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 15th February 2022 @ 9.30 a.m.

Virtual Meeting via Teams

			Fundamental Standard
1	Apologies / Introductions	A McCreddie 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	All	8,17
3	Review of Minutes from meeting held on the 14 th December 2021	A McCreddie 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	All 9.40 – 9.45	8,17
5	CQC Update (Verbal)	A Jennings 9.50 – 9.55	8,17
6	BAF Annual Review (Verbal)	H Lewis 9.55 – 10.00	8,17
7	IPACC Annual Report	T. Lewis 10.00 – 10.10	8,17
Patient Safety			
8	Clinical Quality Report - Incidents Affecting Patients & Staff	S West 10:10-10:15	8,9,12,16,17, 18,20
9	Health & Safety Quarterly Report	A Jennings 10:15-10:20	8,12,15,17
10	Medicines Management Update	E Tang 10:20-10:30	8,9,12,17,19
11	HR Quarterly Report	S Sullivan 10:30-10:40	8,17,18
12	Safeguarding Quarterly Report	R Black 10:40-10:50	8,9,12,13,17
13	Information Governance Report	H Lewis 10:50-11:00	8,17

14	Risk Register	H Lewis 11:00-11:10	8,12,17
	<i>Refreshment Break</i>	<i>11.10 – 11.20</i>	
Clinical Effectiveness			
15	Quality Everyday Update (Verbal)	S Capon 11:20-11:25	8,9,12,17,19
16	Medical Devices Update	N Wright 11:25-11:30	8,17
17	Quality Account Update	H Lewis 11:30-11:35	8,17
18	Estates & Facilities Report	S Warner 11:35-11:45	8,12,15,17
19	IT Exceptions Report	C Coleman 11:45-11:50	8,17
20	IGC Work Plan - for information	A Jennings 11:50-11:55	8,12,14,15,17
For Information & Noting			
21	<u>For Noting Minutes of Meetings</u> <ul style="list-style-type: none"> ➤ Health & Safety Meeting Minutes 31st August 2021 ➤ Mortality Review Meeting Minutes 23rd November 2021 ➤ Medical Devices Meeting Minutes 30th November 2021 ➤ Draft IPACC Meeting Minutes 10th December 2021 ➤ Risk Meeting Minutes 20th January 2022 ➤ Draft Harm Free Care Meeting Minutes 27th January 2022 	A McCreddie 11:55-12:00	8,17
22	AOB	All 12:00:12:05	8,17
23	Reflections on the Meeting	All 12:05-12:10	8,17
	Date & Time of Next Meeting Tuesday, 19 th April 2022 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Teams		

- CQC Fundamental Standards	
Regulation	Standard
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 Key Lines of Enquiry
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED