



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 16th February 2021 @ 9.30 a.m.

Virtual Meeting via Zoom

			Fundamental Standard
1	Apologies / Introductions	A McCreadie 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	All	8,17
3	Review of Minutes from meeting held on the 8 th December 2020	A McCreadie 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	All 9.40 – 9.50	8,17
Patient Safety			
5	HR Briefing, Sickness, Wellbeing & Workforce	D French 9.50 – 10.05	8,17,18,19
6	Incidents Affecting Patients & Staff	A Jennings 10.05 – 10.20	8,9,12,17,18,19
7	In Patient Unit (IPU) incidents	S Jenkins 10.20 – 10.35	8,9,12,17,18,19
8	Safeguarding	R Black 10.35 – 10.50	8,9,13,17
9	Information Governance	H Lewis 10.50 – 11.05	8,17
	<i>Refreshment Break</i>	<i>11.05 – 11.15</i>	
10	Operational / Medical Devices	A Madin 11.15 – 11.30	8,12,15,17
11	Incidents Affecting Staff	W Shepherd 11.30 – 11.45	8,9,12,17,
12	Medicines Incidents	F Price 11.45 – 12.00	8,9,12,17,19

13	Risk Register	H Lewis 12.00 – 12.15	8,12,17
14	<p><u>For Noting Minutes of Meetings</u></p> <ul style="list-style-type: none"> ➤ Draft IPACC Minutes 11th December 2020 ➤ Draft Safeguarding Minutes 20th January 2021 ➤ Draft Medicines Management Minutes 14th January 2021 ➤ Draft Health & Safety Minutes 10th December 2020 ➤ Medical Devices Minutes 30th November 2020 <p><u>Reports for Information</u></p> <ul style="list-style-type: none"> ❖ Estates & Facilities Report February 2021 ❖ Safeguarding Quarterly Report, October – December 2020 ❖ Medical Devices Report, November to December 2020 ❖ Pharmacy and Medicines Optimisation Report, Oct – Dec 2020 ❖ Health, Safety, Security Performance & Resilience Report January 2021 	A McCreadie 12.15 - 12.20	8,17
15	AOB	All 12.20 – 12.25	8,17
16	Evolve Signature Behaviours	All 12.25 – 12.30	8,17
	<p>Date & Time of Next Meeting</p> <p>Tuesday, 20th April 2021 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Zoom</p>		

- CQC Fundamental Standards	
Regulation	Standard
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 Key Lines of Enquiry
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED