



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 14th December 2021 @ 9.30 a.m.

Virtual Meeting via Teams

			Fundamental Standard
1	Apologies / Introductions	A McCreadie 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	All	8,17
3	Review of Minutes from meeting held on the 26 th October 2021	A McCreadie 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	All 9.40 – 9.45	8,17
5	CQC Update (Verbal)	P Benton 9.50 – 9.55	8,17
Patient Safety			
6	Patient Story – Louise Halliday ME/CFS Service Lead	Louise Halliday 9.55 – 10.15	8,9,17
7	Clinical Quality Report - Incidents Affecting Patients & Staff	S West 10.15 -10.25	8,9,12,16,17, 18,20
8	Information Governance Report	H Lewis 10.25 – 10.35	8,17
9	Risk Register	H Lewis 10.35. – 10.45	8,12,17
Clinical Effectiveness			
10	Comms Report	C Weller 10.45 – 11.00	8,9,12,17,19

	<i>Refreshment Break</i>	11.00 – 11.15	
11	Quality Everyday Audit PCH (Verbal)	S Capon 11.15 – 11.30	8,17

12	Medical Devices Report	N Wright 11.30 – 11.40	8,12,15,17
13	Estates & Facilities Update	S Warner 11.40 – 11.50	8,12,14,15,17
14	IT Exceptions Report	C Coleman 11.50 – 12.00	8,15,17
15	For Ratification – Incident Review Group Terms of Reference	A McCreadie 12.00 – 12.05	8,17
16	IGC Work Plan - for information	P Benton 12.05 – 12.10	8,17

For Information & Noting

17	<u>For Noting Minutes of Meetings</u> † Draft Minutes Safeguarding Meeting 10 th November 2021 † Draft Minutes Mortality Review Meeting 23 rd November 2021 † Minutes Harm Free Care 28 th October 2021 † Draft Minutes Harm Free Care 25 th November 2021 † Medical Devices Minutes 28 th September 2021	A McCreadie 12.10 - 12.15	8,17
18	AOB	All 12.15 – 12.25	8,17
19	Reflections on the Meeting	All 12.25 – 12.30	8,17
	Date & Time of Next Meeting Tuesday, 15 th February 2021 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Teams		

- CQC Fundamental Standards		5 Key Lines of Enquiry
Regulation	Standard	
Reg 5	Fit and proper person	SAFE
Reg 8	General	EFFECTIVE
Reg 9	Person-centred care	CARING
Reg 10	Dignity and respect	RESPONSIVE
Reg 11	Consent	WELL-LED
Reg 12	Safety	
Reg 13	Safeguarding from abuse	
Reg 14	Food and drink	
Reg 15	Premises and equipment	
Reg 16	Complaints	
Reg 17	Good governance	
Reg 18	Staffing	
Reg 19	Fit and proper staff	
Reg 20	Duty of candour	
Reg 20a	Display of ratings	