

Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

AGENDA

ECCH ASSURANCE FRAMEWORK BOARD

Tuesday 3rd May 2022, 9.30 am – 1.00 pm
MS Teams

Chair: Tony Osmanski

AGENDA ITEM	LEAD	REPORT	CQC	
1	Apologies	T Osmanski	Verbal	8, 17
2	Declaration of Conflict of Interest: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	Verbal	8, 17
MINUTES & ACTIONS				
3	Minutes from the March Board for sign-off	T Osmanski	Sign-Off	8, 17
4	Review actions	T Osmanski	Review	8, 17
ASSURANCE				
5	Report from the Chair	T Osmanski	Information	8, 17
6	Report from the Chief Executive Officer	I Hutchison	Information	8, 17
7	Report from the Staff Director	Staff Directors	Information	8, 17
8	Shareholder Report – Board approval	S Bragg	Approval	8, 17
SCHEDULE OF BUSINESS				
9	Annual Governance Statement	P Benton	Approval	8, 17
10	Year-End Financial Statements and Letter of Representation	S Goodsell	Approval	8, 17
11	ECCH Annual Report	C Weller	Approval	8, 17
GOVERNANCE				
12	Record of Business - Integrated Governance Committee	A McCreddie	Information	8, 17
13	Record of Business - Audit Committee	I Hacon	Information	8, 17
14	Board Assurance Framework	P Benton	Approval	8, 17
15	CQC Preparedness	P Benton	Information	8, 17

16	Remuneration Committee Minutes – Commercial Director Post	I Hutchison/ T Osmanski	Sign-Off	8, 17,18
17	Commercial Director Appointment	I Hutchison	Discussion	8,17, 18
OPERATIONAL REPORTING				
18	Operational and Contract Performance	A Madin	Information	8, 17
19	Financial Performance	S Bragg	Information	8, 17
SPECIFIC TOPICS FOR DISCUSSION				
20	Summary and Next Steps – Strategy & Transformation Board Workshop	I Hutchison	Decision	8, 17
21	Staff Survey	C Weller	Information	8, 17
22	Any Other Business	All	-	8, 17

CQC - FUNDAMENTAL STANDARDS	
Regulation	Standard
Reg 5	Fit and proper persons: Directors
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper persons employed
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 KEY LINES OF ENQUIRY
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED