



## AGENDA

### INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 12<sup>th</sup> February 2019 @ 1.00 p.m.

Board Room Hamilton House

1	Apologies/Introductions	13.00 – 13.05
2	Review of Minutes from meeting held on the 11 <sup>th</sup> December 2018	<b>A McCreadie</b> 13.05 – 13.10
3	Review Summary of Actions & Matters Arising	<b>All</b> 13.10 – 13.20
4	Scenario / Lessons Learnt	<b>H Lewis</b> 13.20 – 13.35
5	Governance <ul style="list-style-type: none"> <li>• Quality Report</li> <li>• HR Report</li> <li>• Medicines Management</li> <li>• Health, Safety &amp; Security Performance Report</li> <li>• Security &amp; Resilience Update (Verbal)</li> </ul>	<b>H Lewis</b> 13.35 – 13.45 <b>D French</b> 13.45 – 13.55 <b>C Barsted</b> 13.55 - 14.05 <b>W Shepherd</b> 14.05 – 14.15 <b>W Shepherd</b> 14.15 – 14.25
6	Clinical Risk Register	<b>H Lewis</b> 14.25 – 14.30
7	Information Governance Report	<b>A Thornton</b> 14.30 -14.40
8	Claims Report	<b>H Howman</b> 14.40 – 14.45
	<i>Refreshment Break</i>	<i>14.45 –14.55</i>
9	Safeguarding Quarterly Report	<b>H Howman</b> 14.55 – 15.05
10	Policy Update	<b>H Lewis/D French</b> 15.05 – 15.15
11	ISO 140001 (EMS)	<b>H Lewis</b> 15.15 – 15.20

12	Estates – Legionella Presentation	<b>S Warner</b> 15.20 – 15.30
13	CQUIN / Medical Devices Update	<b>N Wright</b> 15.30 – 15.35
14	IT Exceptions Report	<b>C Coleman</b> 15.35 – 15.40
15	<p>For information</p> <p>Minutes of Meetings</p> <ul style="list-style-type: none"> <li>• Draft Safeguarding Minutes – 9<sup>th</sup> January 2019</li> <li>• Draft Health &amp; Safety Committee – 6<sup>th</sup> December 2018</li> <li>• Draft Audit &amp; Research Minutes – 8<sup>th</sup> January 2019</li> <li>• Draft IPACC Minutes – 14<sup>th</sup> December 2018</li> <li>• Medical Devices Minutes – 26<sup>th</sup> November 2018</li> <li>• EMS Steering Group Minutes – 2<sup>nd</sup> January 2019</li> <li>• Governance Meeting – 16<sup>th</sup> January 2019</li> <li>• Draft Minutes Strategic Workforce &amp; Organisational Development Group (SWOD)- 12<sup>th</sup> December 2019</li> </ul> <p>Additional Documents for Information</p> <ul style="list-style-type: none"> <li>✎ Report – Exercise Boomer</li> <li>✎ Mission Statement –Education &amp; Training</li> </ul>	<b>A McCreadie</b> 15.40 – 15.45
16	A O B	<b>All</b> 15.45 – 16.00
	<p>Date &amp; Time of Next Meeting</p> <p>Tuesday, 9<sup>th</sup> April 2019 @ 9.30 a.m., Board Room, Hamilton House</p>	