



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 19<sup>th</sup> April 2022 @ 9.30 a.m.

Virtual Meeting via Teams

			Fundamental Standard
1	Apologies / Introductions	<b>A McCreddie</b> 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	<b>All</b>	8,17
3	Review of Minutes from meeting held on the 15 <sup>th</sup> February 2022	<b>A McCreddie</b> 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	<b>All</b> 9.40 – 9.45	8,17
5	CQC Update (Verbal)	<b>P Benton</b> 9.50 – 9.55	8,17
6	BAF Annual Review (Verbal)	<b>H Lewis</b> 9.55 – 10.00	8,17
<b>Patient Safety</b>			
7	Clinical Quality Report - Incidents Affecting Patients & Staff	<b>A Jennings (S West)</b> 10.00 – 10.10	8,9,12,16,17,18,20
8	Health & Safety Quarterly Report	<b>A Jennings</b> 10.00 - 10.15	8,12,15,17
9	Practice Education & Workforce Development (Verbal)	<b>S Capon</b> 10:15 - 10:20	8, 17
10	Medicines Management Update (Verbal)	<b>E Tang</b> 10:20 - 10:30	8,9,12,17,19
11	HR Quarterly Report	<b>HR Rep</b> 10:30 - 10:40	8,17,18
12	Safeguarding Quarterly Report	<b>R Black</b> 10:40 - 10:50	8,9,12,13,17
13	Information Governance Report	<b>H Lewis</b> 10:50 - 11:00	8,17

14	Risk Register	<b>H Lewis</b> 11:00 -11:10	8,12,17
	<i>Refreshment Break</i>	<i>11.10 – 11.20</i>	
<b>Clinical Effectiveness</b>			
15	Quality Everyday Update (Verbal)	<b>S Capon</b> 11:20 - 11:25	8,9,12,17,19
16	Medical Devices Update	<b>A Madin (N Wright)</b> 11:25- 11:30	8,17
17	Quality Account Update	<b>H Lewis</b> 11:30 - 11:35	8,17
18	Estates & Facilities Report	<b>S Bragg</b> 11:35 - 11:40	8,12,15,17
19	IT Update	<b>S Bragg</b> 11:40 - 11:45	8,17
<b>For Information &amp; Noting</b>			
20	Patient Engagement Update (Verbal)	<b>S Capon (S West)</b> 11.45 - 11.50	8,12,14,15,17
21	AOB	<b>All</b> 11:50 – 11.55	8,,17
22	Reflections on the Meeting	<b>All</b> 11:55-12:00	8,17
23	<u>For Noting Minutes of Meetings</u> <ul style="list-style-type: none"> <li>➤ Health &amp; Safety Meeting Minutes – 10<sup>th</sup> February 2022</li> <li>➤ Mortality Review Meeting Minutes – 8<sup>th</sup> February 2022</li> <li>➤ Medical Devices Meeting Minutes - 1<sup>st</sup> February 2022</li> <li>➤ Draft IPACC Meeting Minutes (Pending)</li> <li>➤ Risk Meeting Minutes – 17<sup>th</sup> February 2022 &amp; 17<sup>th</sup> March 2022</li> <li>➤ Draft Harm Free Care Meeting Minutes – 31<sup>st</sup> March 2022 (Pending)</li> <li>➤ IGC Work Plan - for information</li> </ul>	<b>A McCreddie</b> 11:55-12:00	8,17
	Date & Time of Next Meeting		
	Tuesday, 21 <sup>st</sup> June 2022 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Teams		

<b>- CQC Fundamental Standards</b>	
<b>Regulation</b>	<b>Standard</b>
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

<b>5 Key Lines of Enquiry</b>
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED