

Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

AGENDA FOR THE ECCH ASSURANCE FRAMEWORK BOARD

TUESDAY 3RD JUNE 2025, 9.30 AM – 1.00 PM

Conference Room, Hamilton House

Chair: Andy Wood

AGENDA ITEMS		LEAD	REPORT	CQC
GENERAL (9.30 – 10.30)				
1	Apologies			
2	Welcome and Introductions: <ul style="list-style-type: none"> ○ Sarah Lauchlan, Physiotherapy Team Leader ○ Simon Hall, Good Governance Institute 	A Wood		8, 17
3	Declaration of Conflict of Interest relating to today's meeting: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	Verbal	8, 17
4	Report of Declarations of Interest	A Wood	Information	8, 17
5	Minutes of the Strategy & Transformation Board on 6 th May 2025	A Wood	Sign-Off	8, 17
6	Review Actions	A Wood	Review	8, 17
7	Sarah Lauchlan - NICHE funded Research and QI scholarship presentation	S Lauchlan	Information	8, 17
8	Report from the Chair	A Wood	Verbal	8, 17
9	Report from the Chief Executive Officer	I Hutchison	Update	8, 17
10	Report from the Staff Directors	B Parish	Update	8, 17, 18
CHAIR'S ASSURANCE REPORTS (10.30 – 11.30 with 15 minute break at 11.15)				
11	Quality Committee Report and discussion	T Cannell	Assurance	8, 17
12	Audit & Risk Committee Report and discussion	L Hoy	Assurance	8, 17
13	PPF Committee Report and discussion	T Cannell	Assurance	8, 17
14	Chair and Non-Executive Director Visits – Programme and Updates	A Wood	Information	8, 17, 18
ITEMS FOR ASSURANCE OR APPROVAL (11.30 – 11.45)				
15	Quality Account	C Weller	Approval	8, 17
16	PPF Terms of Reference	T Cannell	Approval	8, 17
17	Quality Committee Terms of Reference	G Rodgers	Approval	8, 17
18	New Share Applications for Board Approval	A Green	Approval	8, 17

19	Board Assurance Framework Deep Dive (11.45 – 13.00)	G Rodgers/ H Sewell	Review	
22	Any Other Business and Close	All		8, 17

CQC FUNDAMENTAL STANDARDS			
Regulation	Standard		
Reg 5	Fit and proper person: Directors	Reg 15	Premises and equipment
Reg 8	General	Reg 16	Complaints
Reg 9	Person-centred care	Reg 17	Good governance
Reg 10	Dignity and respect	Reg 18	Staffing
Reg 11	Consent	Reg 19	Fit and proper person employed
Reg 12	Safety	Reg 20	Duty of candour
Reg 13	Safeguarding from abuse	Reg 20a	Display of ratings
Reg 14	Food and drink		