



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 26<sup>th</sup> October 2021 @ 9.30 a.m.

Virtual Meeting via Teams

			Fundamental Standard
1	Apologies / Introductions	<b>A McCreadie</b> 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	<b>All</b>	8,17
3	Review of Minutes from meeting held on the 24 <sup>th</sup> August 2021	<b>A McCreadie</b> 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	<b>All</b> 9.40 – 9.45	8,17
5	CQC Update (Verbal)	<b>P Benton</b> 9.50 – 9.55	8,17
6	Integrated Governance Committee Annual Effectiveness Report	<b>P Benton</b> 9.55 – 10.00	8,17
<b>Patient Safety</b>			
7	Clinical Quality Report - Incidents Affecting Patients & Staff	<b>A Jennings</b> 9.55 – 10.05	8,9,12,16,17,18,20
8	Health & Safety Quarterly Report	<b>A Jennings</b> 10.05 - 10.10	8,12,15,17
9	Medicines Management Optimisation Report	<b>F Price.</b> 10.10 – 10.20	8,9,12,17,19
10	HR Quarterly Report	<b>L Henderson</b> 10.20 – 10.30	8,17,18
11	Safeguarding Quarterly Update ❖ Presentation Liberty Protection Safeguards	<b>R Black</b> 10.35 – 10.45	8,9,12,13,17
12	Information Governance Report ❖ Information Governance & Caldicott Terms of Reference for Ratification	<b>H Lewis</b> 10.45 – 10.50	8,17
13	Risk Register	<b>H Lewis</b> 10.50 – 11.00	8,12,17

	<i>Refreshment Break</i>	<i>11.00 – 11.10</i>	
<b>Clinical Effectiveness</b>			
14	Quality Everyday Update (Verbal)	<b>S Capon</b> 11.10 – 11.15	8,9,12,17,19
15	Paper on ECCH-ADEMY	<b>S Capon</b> 11.15 – 11.20	8,17
16	Research Annual Report	<b>S Capon</b> 11.20 – 11.25	8,17
17	Medical Devices	<b>N Wright</b> 11.25 – 11.35	8,12,15,17
18	Quality Account Update	<b>H Lewis</b> 11.35 – 11.45	8,17
19	Estates & Facilities Update	<b>S Warner</b> 11.45 – 11.55	8,12,14,15,17
20	IT Exceptions Report	<b>C Coleman</b> 11.55 – 12.05	8,15,17
21	IGC Work Plan - for information	<b>P Benton</b> 12.05 – 12.10	8,17
<b>For Information &amp; Noting</b>			
22	<u>For Noting Minutes of Meetings</u> <ul style="list-style-type: none"> <li>➤ Health &amp; Safety Minutes 2<sup>nd</sup> July 2021</li> <li>➤ Draft IPACC Minutes 8<sup>th</sup> September 2021</li> <li>➤ Minutes of Risk Meeting August &amp; September 2021</li> <li>➤ Harm Free Care Minutes 26<sup>th</sup> August 2021</li> <li>➤ Draft Mortality Review Minutes 31<sup>st</sup> August 2021</li> </ul> For information: <ul style="list-style-type: none"> <li>❖ September Falls Report</li> </ul>	<b>A McCreadie</b> 12.10 - 12.15	8,17
23	AOB	<b>All</b> 12.15 – 12.25	8,17
24	Reflections on the Meeting	<b>All</b> 12.25 – 12.30	8,17
	Date & Time of Next Meeting  Tuesday, 14 <sup>th</sup> December 2021 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Teams		

<b>- CQC Fundamental Standards</b>	
<b>Regulation</b>	<b>Standard</b>
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

<b>5 Key Lines of Enquiry</b>
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED