

#### Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

### AGENDA

**ECCH ASSURANCE FRAMEWORK BOARD**  
**TUESDAY 4<sup>TH</sup> JULY 2023, 9.30 AM – 12.00 PM**  
Conference Room, Hamilton House

**Chair: Tony Osmanski**

AGENDA ITEMS		LEAD	REPORT	CQC
<b>GENERAL (9.30 – 10.30)</b>				
1	Apologies	T Osmanski	-	8, 17
	<b>Declaration of Conflict of Interest:</b> The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	Verbal	8, 17
2	Minutes	T Osmanski	Sign-Off	8, 17
3	Review Actions	T Osmanski	Review	8, 17
4	Report from the Chair	T Osmanski	Information	8, 17
5	Report from the Chief Executive Officer	I Hutchison	Information	8, 17
6	Report from the Staff Directors	Staff Directors	Information	8, 17
<b>Break (10.30 – 10.40)</b>				
<b>ITEMS FOR ASSURANCE AND APPROVAL (10.40 – 12.00)</b>				
7	Update from the Quality Committee and ratify Terms of Reference	J Thallon	Assurance	8, 17
8	Update from the Audit & Risk Committee and ratify Terms of Reference	L Hoy	Assurance	8, 17
9	Update from the PPF Committee and ratify Terms of Reference	T Cannell	Assurance	8, 17
10	Summary Operational Position	A Madin	Assurance	8, 17
11	Summary Finance Position	A Green	Information	8, 17
12	Audit Committee Paper – Financial Delegation Levels	L Hoy	Ratification	8, 17
13	Chair Recruitment Process	L Henderson	Information	8, 17, 18
14	Shareholder Report	A Green	Approval	8, 17
15	EPBS Board Terms of Reference	S Berry	Ratification	8, 17
16	EPBS Articles of Association	S Berry	Ratification	8, 17
17	Any Other Business and Close	T Osmanski	Information	8, 17

COMPASSION

ACTION

RESPECT

EVERYONE

WE LISTEN, WE LEARN, WE LEAD | MY ACCOUNTABILITY, MY RESPONSIBILITY  
RESPECT OUR RESOURCES; PEOPLE, TIME, MONEY | WORK TOGETHER, ACHIEVE TOGETHER

CQC - FUNDAMENTAL STANDARDS		5 KEY LINES OF ENQUIRY
<b>Regulation</b>	<b>Standard</b>	SAFE
Reg 5	Fit and proper persons: Directors	EFFECTIVE
Reg 8	General	CARING
Reg 9	Person-centred care	RESPONSIVE
Reg 10	Dignity and respect	WELL-LED
Reg 11	Consent	
Reg 12	Safety	
Reg 13	Safeguarding from abuse	
Reg 14	Food and drink	
Reg 15	Premises and equipment	
Reg 16	Complaints	
Reg 17	Good governance	
Reg 18	Staffing	
Reg 19	Fit and proper persons employed	
Reg 20	Duty of candour	
Reg 20a	Display of ratings	

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