



AGENDA

INTEGRATED GOVERNANCE COMMITTEE

Tuesday, 22nd June 2021 @ 9.30 a.m.

Virtual Meeting via Zoom

			Fundamental Standard
1	Apologies / Introductions	A McCreadie 9.30 – 9.35	8,17
2	Declaration Conflicts of Interest: <i>The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration at this meeting, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.</i>	All	8,17
3	Review of Minutes from meeting held on the 20 th April 2021	A McCreadie 9.35 – 9.40	8,17
4	Review Summary of Actions & Matters Arising	All 9.40 – 9.45	8,17
Patient Safety			
5	Wound Care – Tissue Viability Nurses	J Jode/Katie Drake 9.45 – 10.10	8,9,12,17,18,19
6	Update Quality Everyday Audit	S Capon 10.10 - 10.20	8,9,10,12,17,18,19
7	CQC Presentation	P Benton 10.20 – 10.30	8,17
8	In Patient Unit (IPU) Incidents	S Jenkins 10.30 – 10.35	8,9,12,17,18,19
9	Clinical Quality Report - Incidents Affecting Patients & Staff	S Leech 10.35 – 10.45	8,9,10,12,17,18,19
10	Update on Health & Safety Model	S. Warner 10.45 – 10.50	8,12,13,15,17
11	LAC Update	N Wright 10.50 – 10.55	8,9,12,13,17,19
12	TB Update	T Sutton 10.55 – 11.00	8,9,12,17,19
	<i>Refreshment Break</i>	<i>11.00 – 11.10</i>	

Clinical Effectiveness			
13	IPC Board Assurance Framework June 2021	P Benton 11.10 – 11.15	8,9,12,17
14	Internal Audit Reports <ul style="list-style-type: none"> • Business Continuity • Data Security & Protection Toolkit NHSD Mandatory Audit 	P Benton 11.15 – 11.25	8,12,17
15	Communication Report	C Weller 11.25 – 11.30	
16	Information Governance Report	H Lewis 11.30 – 11.35	8,17
17	Operational / Medical Devices <ul style="list-style-type: none"> • Medical Devices Terms of Reference for Ratification 	N Wright 11.35 – 11.40	8,12,15,17
18	Risk Register	H Lewis 11.40 – 11.45	8,12,17
19	Estates & Facilities Update	S Warner 11.45 – 11.50	8,12,14,15,17
20	IT Exceptions Report	C Coleman 11.50 – 11.55	8,15,17
21	Draft Quality Account	P Benton 11.55 – 12.10	8,17
For Information & Noting			
22	<u>For Noting Minutes of Meetings</u> <ul style="list-style-type: none"> ➤ Minutes Harm Free Care Meeting 29th April 2021 ➤ Medical Devices Minutes 24th May 2021 ➤ Draft Safeguarding Minutes 14th April 2021 	A McCreadie 12.10 - 12.15	8,17
23	AOB	All 12.15 – 12.25	8,17
24	Evolve Signature Behaviours	All 12.25 – 12.30	8,17
	Date & Time of Next Meeting Tuesday, 24 th August 2021 @ 9.30 a.m., Board Room Hamilton House or Virtual meeting via Zoom		

- CQC Fundamental Standards	
Regulation	Standard
Reg 5	Fit and proper person
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper staff
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 Key Lines of Enquiry
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED