

Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

AGENDA

ECCH ASSURANCE FRAMEWORK BOARD TUESDAY 1ST AUGUST 2023, 9.30 AM – 1.00 PM Conference Room, Hamilton House

Chair: Tony Osmanski

AGENDA ITEMS		LEAD	REPORT	CQC
GENERAL (9.30 – 10.30)				
1	Welcome and Introductions: Jade Wilson, Project Coordinator Transformation Team/ECCH Shareholder, attending to observe	T Osmanski	Verbal	8, 17
2	Apologies	T Osmanski		8, 17
3	Declaration of Conflict of Interest: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	Verbal	8, 17
4	Minutes	T Osmanski	Sign-Off	8, 17
5	Review Actions	T Osmanski	Review	8, 17
6	Report from the Chair	T Osmanski	Information	8, 17
7	Report from the Chief Executive Officer	I Hutchison	Information	8, 17
COMMITTEE REPORTS (10.30 – 11.45)				
8	Quality Committee Report and discussion	J Thallon	Assurance	8, 17
Break for 15 mins				
9	Audit & Risk Committee Report and discussion	L Hoy	Assurance	8, 17
10	PPF Committee Report and discussion	T Cannell	Assurance	8, 17
ITEMS FOR ASSURANCE OR APPROVAL (11.45 - 12.45)				
11	Chair Recruitment	I Hutchison	Update	8, 17, 18
12	Board Assurance Framework and Corporate Risk Register	L Notley	Approval	8, 17
13	Modern Slavery Statement	L Notley	Approval	8, 17, 18
14	Health & Safety Policy for sign-off	L Notley	Approval	8, 17
15	Shareholder Report	S Bragg	Approval	8, 17
ITEMS OF ANY OTHER BUSINESS (12.45 – 13.00)				
16	Governance Process for Subsidiary Companies reporting to the ECCH Board	I Hutchison	Decision	8, 17
17	Staff Director Election	T Osmanski	Update	8, 17, 18

COMPASSION

ACTION

RESPECT

EVERYONE

WE LISTEN, WE LEARN, WE LEAD | MY ACCOUNTABILITY, MY RESPONSIBILITY
RESPECT OUR RESOURCES; PEOPLE, TIME, MONEY | WORK TOGETHER, ACHIEVE TOGETHER

18	Board Development Day on 15 th August	D French	Update	8, 17
19	Close	T Osmanski	Information	8, 17

CQC - FUNDAMENTAL STANDARDS	
Regulation	Standard
Reg 5	Fit and proper persons: Directors
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper persons employed
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 KEY LINES OF ENQUIRY
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED