

Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

AGENDA

ECCH ASSURANCE FRAMEWORK BOARD
TUESDAY 7TH MARCH 2023, 9.30 AM – 1.00 PM
Conference Room Hamilton House/MS Teams

Chair: Tony Osmanski

AGENDA ITEMS		LEAD	REPORT	CQC
GENERAL (9.30 – 9.45)				
1	Apologies	T Osmanski	-	8, 17
2	Welcome and Introductions; Caleb Preston, Shareholder observing	T Osmanski	-	8, 17
	Declaration of Conflict of Interest: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	Verbal	8, 17
3	Minutes	T Osmanski	Sign-Off	8, 17
4	Review Actions	T Osmanski	Review	8, 17
ITEMS FOR ASSURANCE (9.45 – 11.15)				
5	Report from the Chair	T Osmanski	Information	8, 17
6	Report from the Chief Executive Officer	I Hutchison	Information	8, 17
7	Report from the Staff Directors	Staff Directors	Information	8, 17
8	IGC Report	J Thallon	Information	8, 17
9	Audit Report	L Hoy	Information	8, 17
10	Operational and Contract Performance	A Madin	Briefing	8, 17
11	Financial Performance	S Bragg	Information	8, 17
12	Board Assurance Framework	H Howman	Assurance	8, 17
BREAK FOR 15 MINUTES (11.15 – 11.30)				
ITEMS FOR APPROVAL/RATIFICATION (11.30 – 12.00)				
13	Shareholder Report	S Bragg	Approval	8, 17
14	Gender Pay Gap Report	D French	Approval	8, 17, 18
15	IRRG Terms of Reference	D French	Approval	8, 17
16	Annual Governance Statement	L Hoy	Approval	8, 17

COMPASSION

ACTION

RESPECT

EVERYONE

WE LISTEN, WE LEARN, WE LEAD | MY ACCOUNTABILITY, MY RESPONSIBILITY
RESPECT OUR RESOURCES; PEOPLE, TIME, MONEY | WORK TOGETHER, ACHIEVE TOGETHER

ITEMS FOR REVIEW (12.00 – 1.50)				
17	GDP and Subsidiary Board Update (EPBS and Cavell)	S Berry	Information	8, 17
18	People, Performance and Finance Committee Update	I Hutchison	Information	8, 17
19	Norwich Purchase Business Case	S Berry	Decision	8, 17
ANY OTHER BUSINESS (12.50 – 1.00)				
20	Review of the Meeting	T Osmanski	Information	8, 17

CQC - FUNDAMENTAL STANDARDS	
Regulation	Standard
Reg 5	Fit and proper persons: Directors
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper persons employed
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 KEY LINES OF ENQUIRY
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED