

Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

AGENDA
ECCH ASSURANCE FRAMEWORK BOARD
TUESDAY 6TH SEPTEMBER 2022, 9.30 AM – 1.00 PM
Conference Room, Hamilton House

Chair: Tony Osmanski

AGENDA ITEMS – 9.30 AM 12.00 MIDDAY		LEAD	REPORT	CQC
1	Apologies	T Osmanski	Verbal	8, 17
2	Declaration of Conflict of Interest: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.	All	Verbal	8, 17
MINUTES & ACTIONS				
3	Minutes for sign-off	T Osmanski	Sign-Off	8, 17
4	Review actions	T Osmanski	Review	8, 17
ASSURANCE				
5	Report from the Chair	T Osmanski	Information	8, 17
6	Report from the Chief Executive Officer	I Hutchison	Information	8, 17
7	Report from the Staff Directors	Staff Directors	Information	8, 17
8	Shareholder Report	S Bragg	Approval	8, 17
SCHEDULE OF BUSINESS				
9	Modern Slavery Statement	P Benton	Approval	8, 17, 18
10	Health & Safety Policy – for sign-off	P Benton	Approval	8, 15, 17
11	ECCH Staff Seasonal Flu Vaccination Plan	P Benton	Approval	8, 17
GOVERNANCE				
12	Record of Business - Integrated Governance Committee	P Benton	Information	8, 17
13	Record of Business - Audit Committee	S Bragg	Information	8, 17
14	Board Assurance Framework	P Benton	Assurance	8, 17
15	Well-Led Review	P Benton	Review	8, 17
16	Staff Survey	C Weller	Review	8, 17, 18
17	Staff Welfare and Wellbeing Support	D French	Information	8, 17, 18

COMPASSION

ACTION

RESPECT

EVERYONE

WE LISTEN, WE LEARN, WE LEAD | MY ACCOUNTABILITY, MY RESPONSIBILITY
RESPECT OUR RESOURCES; PEOPLE, TIME, MONEY | WORK TOGETHER, ACHIEVE TOGETHER

OPERATIONAL REPORTING				
18	Operational and Contract Performance	A Madin	Briefing	8, 17
19	Financial Performance	S Bragg	Information	8, 17
SPECIFIC TOPICS FOR DISCUSSION – 12.00 MIDDAY TO 1.00 PM				
20	Project Bay Review (Stephen Heard invited to the meeting)	I Hutchison	Review	8, 17
21	Any Other Business	All	-	8, 17

CQC - FUNDAMENTAL STANDARDS	
Regulation	Standard
Reg 5	Fit and proper persons: Directors
Reg 8	General
Reg 9	Person-centred care
Reg 10	Dignity and respect
Reg 11	Consent
Reg 12	Safety
Reg 13	Safeguarding from abuse
Reg 14	Food and drink
Reg 15	Premises and equipment
Reg 16	Complaints
Reg 17	Good governance
Reg 18	Staffing
Reg 19	Fit and proper persons employed
Reg 20	Duty of candour
Reg 20a	Display of ratings

5 KEY LINES OF ENQUIRY
SAFE
EFFECTIVE
CARING
RESPONSIVE
WELL-LED