

### Signature Behaviours

- We Listen, We Learn, We Lead (To be leaders in wellbeing, agile and innovative)
- Work Together, Achieve Together (In teams, across ECCH, with our Partners, with our communities)
- My Responsibility, My Accountability (My willingness to respond and take ownership of the outcome)
- Be cost conscious and respect our resources (Creating opportunities to help someone in need)

### Key Purpose of the Board

- Establishing vision, mission and values
- Setting strategy and agreeing structure
- Resource allocation
- Performance management
- Exercising accountability to shareholders
- Being responsible to stakeholders
- Monitoring the external environment in terms of political/market positioning

## AGENDA

### EAST COAST COMMUNITY HEALTHCARE BOARD MEETING

Tuesday 7<sup>th</sup> January 2020, 9.30 am – 1.00 pm

Boardroom, Hamilton House

**Chair: Tony Osmanski**

AGENDA ITEM		REVIEW	LEAD	CQC FUNDATMENTAL STANDARDS
1	Apologies	To Note	T Osmanski	8, 17
2	Declaration of Conflict of Interest: The Chair and members of this meeting are reminded that if they have any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter which is the subject of consideration, they must, as soon as practicable after the commencement of the meeting disclose that fact and not take part in the consideration or discussion of the contract, proposed contract or other matter, nor vote on any question with respect to it.			5, 8, 17
3	A Patient Story	Discussion	A Madin	8, 9, 11, 17
4	Examples of Signature Behaviours	Discussion	All	8, 17
5	Minutes and Matters Arising	Review	T Osmanski	8, 17
6	Review Board Actions	Review	T Osmanski	8, 17
7	Chair's Report	Information	T Osmanski	8, 17
8	Chief Executive's Report	Information	J Williams	8, 17
9	IGC Terms of Reference	Approval	P Benton	8, 17
10	Quality Report	Information	P Benton	8, 17
11	Board Strategic Planning dashboard	Approval	S Bragg	8, 17
12	Board Development Programme	Approval	T Osmanski	8, 17
<b>STRATEGIC THEME: EXCELLING</b>				
13	Strategic Theme Update	Information	J Williams	8, 17
14	CQC Preparation	Assurance	P Benton	8, 17
15	Contract Performance Exception Report	Assurance	A Madin	8, 17
<b>STRATEGIC THEME: GROWING</b>				
16	Strategic Theme Update	Information	S Bragg	8, 17
17	Finance Report	Assurance	S Bragg	8, 17
18	Big Sky Nurseries Review paper	Decision	S Bragg	8, 17

STRATEGIC THEME: PEOPLE				
19	Strategic Theme Update	Information	D French	8, 17
20	Staff Directors' Update	Information	Staff Directors	8, 17, 18
21	Shareholder Report	Approval	S Bragg	8, 17, 18
22	NED's Report: visits to ECCH Services	Information	Non-Execs	8, 17
STRATEGIC THEME: PARTNERING				
23	Strategic Theme Update	Information	A Madin	8, 17, 18
FOR INFORMATION				
24	Norfolk & Waveney STP Update	Information	T Osmanski/J Williams	8, 17
25	Any Other Business and Reflections	Information	All	8, 17
26	Key Messages	Information	T Osmanski	8, 17

CQC - Fundamental Standards		5 Key Lines of Enquiry
<b>Regulation</b>	<b>Standard</b>	
Reg 5	Fit and proper person	SAFE
Reg 8	General	EFFECTIVE
Reg 9	Person-centred care	CARING
Reg 10	Dignity and respect	RESPONSIVE
Reg 11	Consent	WELL-LED
Reg 12	Safety	
Reg 13	Safeguarding from abuse	
Reg 14	Food and drink	
Reg 15	Premises and equipment	
Reg 16	Complaints	
Reg 17	Good governance	
Reg 18	Staffing	
Reg 19	Fit and proper staff	
Reg 20	Duty of candour	
Reg 20a	Display of ratings	